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Mr. Joshua Trahan
PRINCIPAL

Mr. André Baskett
ASSISTANT PRINCIPAL

Mr. Ian Bramhall
ASSISTANT PRINCIPAL

Mrs. Tiffany Shepherd
ASSISTANT PRINCIPAL

This agenda belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____ ZIP CODE _____

PHONE _____

STUDENT NO. _____

MESSAGE FROM THE ADMINISTRATION

Dear Fox Creek Family,

Welcome to the 2020-2021 school year. Hopefully, each of you had a restful summer. We are excited about the year ahead and the continuous growth of our school. Our school began fifteen years ago in August of 2004. Through the work and efforts of our parents and community members we have become a strong productive high school, helping to improve our local community.

We experienced a great deal of academic success in 2018-2019. The year is always what you make it. I encourage each of you to find a way to get involved. We offer various academic clubs, athletics, and community service groups.

We are a community school meaning we could not succeed without the help of our parents and community members. I urge each parent to consider donating time to the school. If you are interested in volunteering, you can contact André Baskett, Ian Bramhall, or Tiffany Shepherd at (803) 613-9435, and we can discuss various ways your gifts can be utilized.

Our ultimate goal is to provide all students with the opportunity to excel in academics, athletics, and fine arts so that they may become positive, contributing members of our school and community. We truly believe our motto "School, Community, Family;" therefore, to build a better community, we realize the importance of investing in our students.

Remember that my door is ALWAYS open. If you have any questions or concerns, please contact me at your convenience. I look forward to working with you this school year. Let's make 2020-2021 the best school year ever! Go Predators!

Sincerely,

**Josh Trahan
Principal**

HISTORY

FOX CREEK HIGH SCHOOL

Fox Creek High School was founded by members of the Merriwether Community who wished to create a community high school that would continue the secure, nurturing education their children received at the elementary and middle schools in our community. The Founders of the school wrote the Charter Application which, when formally approved by the State Charter School Board in 2003, became the school's Charter. The School is a non-profit corporation managed by a Board of Directors.

The school's original location was 1297 W. Martintown Road North Augusta, SC. The school officially opened in August of 2004 making this fall its 15th full year of success. In November of 2008, construction began on a more traditional facility. In August of 2009 Fox Creek High School proudly opened the doors to the newly constructed \$4.3 million school and completed a \$9 million expansion in 2016 and a \$750,000 athletic facility expansion in 2017. The school is currently adding 10 additional classrooms on the back of the building at a cost of \$2.5 million. The current location of Fox Creek High School is 165 Shortcut Road North Augusta, SC 29860.

MISSION STATEMENT

Our mission at Fox Creek High School is to graduate students who will have a positive impact on their community. Our goal is to create an interconnected learning environment that combines a demanding college-preparatory education with the many resources of the CSRA. This environment includes the government, performing arts, industry, the medical community, and sports. We accomplish our goal by establishing academic excellence, providing a moral focus, and obtaining parental involvement.

VISION

Fox Creek High School will be a major provider of secondary education in Aiken and Edgefield Counties. As an educational institution responsible for the total development of students, our goal is to enable students to become totally, seamlessly integrated with the local, national, and global community. Challenges of rapid global transformation mandate that the students of Fox Creek High School be equipped with knowledge, insight, and flexibility. Fox Creek High School understands this challenge and strives to empower the whole student to experience present and future success, and to beneficially impact the changing world.

PHILOSOPHY

- Fox Creek High School has chosen to combine rigorous instruction in the four core subjects - Mathematics, Science, Social Studies and Language Arts - with an understanding of respect for individual differences, self-discipline, social responsibility and service to the community.
- Before graduating, each student will present a senior project on a timely subject chosen specifically for each class.
- One of the school's aims is to develop a community of learners who take responsibility for their own learning and the growth of the community through active participation in decision-making processes.
- Schools cannot meet the challenges of the future without doing an excellent job of connecting with parents and the public. Fox Creek High School believes and is committed to students, parents, and the community having an active voice in some of the major decisions affecting the school's operation and attainment of specified goals including curriculum, discipline and service to the community.

COLORS: RED & BLACK MASCOT: PREDATORS
SCHOOL MOTTO: SCHOOL, FAMILY, COMMUNITY

2020-2021

Bell Schedule

8:08 Bell to First Period
8:15 Tardy Bell for First Period
8:15-9:10 First period (with announcements)
9:15-10:05 2nd Period
10:10-11:00 3rd Period
11:05-11:55 4th Period
11:55-12:20 1st Lunch
12:00-12:50 1st 5th Period
12:50-1:15 2nd Lunch
12:25-1:15 2nd 5th Period
1:20-2:10 6th Period
2:15-3:05 7th Period

2020-2021

Homeroom Schedule

8:08 Bell to First Period
8:15 Tardy Bell for First Period
8:15-9:00 1st Period
9:05-9:50 2nd Period
9:55-10:40 3rd Period
10:45-11:00 Homeroom
Back to Regular Schedule for 4th Period

Equal Employment Opportunity Statement & Policy of Non-Discrimination on the Basis of Disability

Fox Creek High School prohibits discrimination on the basis of age, race, creed, sex, color, national origin, religion, or handicap as required by the Title IX of the Education Amendments Act of 1972. Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act 1975, and such compliance should be directed to Tiffany Shepherd, Title IX Coordinator of Fox Creek High School, 165 Shortcut Road, North Augusta, SC 29860 at (803) 613-9435. To file a report: <https://bit.ly/3655xyX>

Frase de Oportunidad de Igualdad de Trabajo y Regla de No Discriminacion con Base en Discapacidad

Fox Creek High School prohíbe discriminación de edad, raza, credo, sexo, color, origen, religión, o discapacidad tal como se requiere en el Título IX del Acta Educativa de 1972. Sección de 504 del Acta de Rehabilitación del 1973, el Acta de Discriminación de Edad de 1975, y tal aceptación debe ser dirigida a Sara Ellis, Title IX Coordinator of Fox Creek High School, 165 Shortcut Road, North Augusta, SC 29860 número de teléfono: (803) 613-9435.

STUDENT SERVICES

FINES

Parents/Legal Guardians are responsible for all fines incurred by students. Penalties for not paying fines include, but are not limited to, loss of eligibility in all-extracurricular activities including sports, clubs, field trips, and academic ceremonies such as graduation and awards banquets. Paper copies of report cards, transcripts, etc. will be held from parents/guardians/students until payment is made.

LOCKERS

All students will be issued a locker per student request. Lockers are to be secured at all times, except during item retrieval. Students are reminded that they are responsible for the contents of their lockers, and lockers are subject to administrative inspection. Damage or abuse of lockers could result in disciplinary action.

GUIDANCE

Students are encouraged to visit with their counselor for *personal* guidance and information on grades, study help, and testing programs. The counselor is available to discuss any home, school, or social concerns.

BAD WEATHER POLICY

The administration of Fox Creek High School will make decisions regarding delays, early dismissal, or school closing. This information will be communicated to radio and TV stations by 6:00am. Students and employees should listen to radio and television stations and not call the school. Make-up days will be decided by the Fox Creek High School Board of Directors. FCHS will attempt to call all parents to notify them of school closings.

Weather Bureau warnings will be closely monitored.

In the event of an emergency at school, such as a fire, requiring the evacuation of the building, students will initially gather with their teachers in their assigned evacuation area. FCHS will work through local radio and television stations to publicize emergency information as quickly as possible.

TELEPHONES

School telephones are for school business only. Office personnel may accept messages for students, but students will not be called from classes to accept telephone calls.

IMMUNIZATION

Students are reminded of the immunization requirements of the State. Parents are required to ensure that immunization records are on a South Carolina Immunization form and on file at Fox Creek High School. Parents/guardians are encouraged to contact the school nurse with any questions regarding immunization.

EMERGENCY DRILLS

Students are to follow instructions during fire or any other emergency drill scheduled during the school year. Fire Drills will be once per month, while tornado drills will be once per semester.

FOX CREEK HIGH SCHOOL LUNCH POLICY

Fox Creek High School does not participate in a state supported lunch program. The lunch items that can be purchased daily are first come first serve and must be purchased. We recommend every student bring their lunch. There are microwaves available to heat up lunch items. Students will eat lunch in the commons area. Once lunch begins, students should have selected an area and should remain there until the end of the lunch period. Students must ask permission to leave the designated areas. Students are not to gather in the halls, office areas or classrooms without teacher permission. Failure to adhere will result in a discipline referral for unauthorized area.

Fox Creek High School does not discriminate on the basis of race, color, national origin, sex, age or handicap in admission or access to, or treatment or employment in, its programs and activities.

DAILY ANNOUNCEMENTS

Daily announcements will be read each day at 9:05 am. The purpose of these announcements is to provide students with information regarding school life and events. All student announcements must be approved by an administrator.

ARRIVAL AND DEPARTURE

School begins at 8:15 a.m. To accommodate parents' schedules, students may arrive at school as early as 7:15 a.m. Any student arriving on campus between 7:15 a.m. and 8:08 a.m. (early) must come into the building and will be required to stay in the Commons Area. Students must remain in the Commons Area so teachers can prepare for the school day. Because there is no staff available to supervise students prior to 7:15 a.m., students must not arrive on campus before that time. Fox Creek High School is not responsible for any student dropped off prior to the building being opened at 7:15am.

Between arriving on campus and departing campus, students must stay in the immediate vicinity of our buildings. For the safety of our students, access to the parking lot during the day is limited to emergencies. Students must obtain permission from the office staff before going to the parking lot.

School ends at 3:05 p.m. Students may stay after school for athletics, club meetings, or extra help from a teacher. Students remaining after school must be working with a member of the FCHS faculty or staff. Students not leaving school immediately must stay in the commons area until leaving school. All students must leave school grounds by 3:45 pm. Students remaining on campus past 3:45pm will be sent to after-school care and will be charged a fee by the company providing the care.

DRESS CODE REGULATIONS

Students are expected to exercise good judgement in matters related to individual dress. Students attending Fox Creek High School are prohibited from wearing any type of clothing that, in the judgement of the principal or principal's designee, is distracting, unclean, unsafe, or otherwise disruptive to the educational process. In addition, any dress/outfit, hairstyle or appearance not universally accepted in business, industry, or public places may be forbidden. Expectations, infractions, and consequences for the Fox Creek High School Dress Code are explained in the Pupil Discipline Code. Fox Creek High School reserves the right to make judgment on any apparel not specifically covered in the Pupil Discipline Code.

- No skirt or shorts shorter than 4 inches above the knee cap
- Shirts with holes, and pants or shorts with holes above the knee are not permitted unless leggings are underneath
- No leggings, jeggings, tights, yoga pants, pajama pants, or excessively form fitting pants unless worn under a skirt that is 4" above the knee
- No spaghetti straps, tank tops or sleeveless undershirts (straps must be 2" wide)
- No halter tops

- No tube tops or one strap tops
- No low cut tops that are revealing (No Cleavage Shown)
- No sheer clothing.
- No midriffs or exposed torsos
- No clothing that depict inappropriate language or behavior, weapons, drugs, tobacco, alcohol, violence, sex, gang related, disrespect or threat to others or their culture
- No Sagging. Pants must be secured at the waist, with no undergarments showing
- No visible undergarments
- No sunglasses worn inside the building
- No choker chains, over-sized belt buckles, spiked accessories, hats, do-rags, bandannas, or head coverings of any kind allowed by male or female inside the building except with a religious or medical waiver
- Students are not allowed to wear costumes without permission
- No hair curlers or combs in the student's hair
- Shoes with laces must be tied in the proper manner
- Shirts and shoes must be worn at school at all times. Any clothing, accessory, or item considered a hazardous threat, shall not be worn or brought to school. These items will be confiscated.

ANY attire deemed by the administration to be disruptive, distracting, revealing and/or interferes with the educational process is prohibited. Students who have been determined as violating the dress code policy will be required to remove articles or items, contact their parents for appropriate clothing or change into appropriate attire. **The student will be sent home or required to stay in the ISS room until appropriate attire is provided.**
Consequences on p.27

ATTENDANCE

Attendance to class is critical for academic success at Fox Creek High School. Students who are ill should remain at home to recover. However, parents and students should be aware that frequent absences often result in academic difficulties. We encourage you to schedule appointments and travel during non-school hours and scheduled breaks.

Tardiness has a negative impact not only on the student's education, but also on that of his or her classmates. Students should make a point to arrive on time to class and to be ready to participate.

Students missing more than ten (10) days in a year long course may be denied credit. Students missing more than five (5) days in a semester course may be denied credit.

Attendance is the presence of a student in each assigned class on days when school is in session. Students may be counted present only when they are actually in their assigned class or present at an authorized school activity.

Attendance Procedures:

The parent is required to send a note upon the student's return to school. The note must include an explanation for each absence and a contact number. Parents have (3) days to send an excuse to the school, after that time the absences will be deemed unexcused. School officials are required to report a student to the county attendance supervisor after three (3) consecutive unverified absences, or (5) unverified absences in one semester.

Medical Absence:

- Students who are ill and whose attendance in school would endanger their health or the health of others, documented by a physician.

School Function Absence:

- Students who are absent from class, but at school participating in an authorized school activity.
- Prearranged absences for other reasons at the discretion of the principal.

Lawful Absence:

- Students who are absent due to court appearances must produce their summons to appear in court or written proof.
- Students who are absent due to a recognized religious holiday of their faith.

All excuses must be turned into the attendance office no later than three (3) days after the absence. Failure to do so

may result in the absences not being excused.

Unlawful Absence:

Students who are absent without acceptable cause, with or without the knowledge of their parents are considered to be unlawfully absent.

Signing In/Out: *Leaving School*

Once on school property during normal school hours, students may not leave school grounds unless properly signed out by a parent or legal guardian.

Signing In:

Students arriving at school late must sign in at the attendance office. Only students who have a professional excuse (doctor, dentist, attorney, court, etc.) will be allowed to receive an excused permit to class. All other students who are tardy will receive a tardy pass.

Signing Out:

Students are never allowed to leave school during the school day unless personal contact is made with a parent or guardian. When the student brings a written note to the attendance office, the attendance office will contact the parent or guardian to verify the information. If a parent or guardian cannot be reached, the student cannot sign out. This includes all students, even those aged 17 and older. Students are not permitted to leave for lunch.

LATE ARRIVAL

Students who do not have a 1st period or begin the day later than 1st period must have an Early Dismissal/Late Arrival form signed by a parent or legal guardian. This form must be on file with the attendance clerk prior to the first day of exercising late arrival privilege.

EARLY DEPARTURE

If students must leave school early, they should bring a note from a parent or guardian explaining the reason for the departure. Notes must be turned in to the attendance office prior to 8:15 am. Parents are also encouraged to email the attendance office. The student must then sign-out and sign back in again when returning to campus. If a student gets sick during the school day and needs to leave school, the student should go to the attendance office and call a parent or guardian. Office staff will speak to the parent or guardian before the student is allowed to sign-out. All students are considered minors, regardless of age, and must adhere to the aforementioned procedures. Failure to adhere may result in a discipline referral for leaving school grounds without permission.

Senior students with early departure privileges are required to sign-out in the front office in the appropriate folder. Senior students with early departure are only permitted to leave campus when their classes are completed for the day. If they are leaving earlier than their designated times they must follow the regular sign-out procedures. Seniors are not permitted to leave campus for lunch.

ABSENCES

The State Department of Education considers absences for the following reasons to be lawful:

1. Illness or injury: When absence results from illness or injury that prevents the student from being physically able to attend school.
2. Quarantine: When isolation of the student is ordered by the local health Official or the State Board of Health.
3. Death in the immediate family: When absences result from the death of a member of the immediate family of the student.
4. Medical or Dental appointments.
5. Court or administrative proceedings
6. Religious Observance
7. Educational Opportunity – Approval for such an absence must be granted by the principal PRIOR to the absence.

If a student plans to be absent for an educational opportunity, he or she should come to the office and complete a pre-approved absence form to be signed by the administrator and the student's teachers. When the student returns to school, he or she must bring a note from a parent or guardian explaining the absence. This written confirmation is necessary for state auditing purposes.

PARENTS ARE RESPONSIBLE FOR ABSENT EXCUSES WHEN STUDENTS LEAVE SCHOOL SICK.

NOTE: Each teacher will set aside an afternoon (other than Wednesday) or a morning each week to assist with schoolwork. Students who are not performing satisfactorily are expected to take advantage of this special help session. Subject teachers will announce and post the specific conference time.

TARDY POLICY

A STUDENT NOT IN THEIR DESK AT THE RINGING OF THE TARDY BELL WILL BE CONSIDERED TARDY. Excuses for tardiness do not include irresponsibility, neglect, family errands or car pool delay. Please refer to the Pupil Discipline Code for further information.

CUTTING CLASS

A student is classified as cutting class when he/she is absent from class without authorization or when they miss an excessive amount of class without a valid reason. Please refer to the Pupil Discipline Code for further information.

MAKE-UP WORK

Students who have lawful absences must make up work missed. *The student is responsible for contacting the teacher about making up the work.* Work missed must be made up within three days for a one-day absence. If a student was lawfully absent on the day, a previously missed announced assignment was due, the assignment is considered due the first day the student returns. If a student misses a test, arrangements to make up the test must be made at a time convenient for the teacher. Students are responsible for making up work when they are absent. This includes suspensions or school sponsored activities. Students should work with their teachers to make arrangements to complete assignments, tests, and quizzes in three days. Students who are absent or anticipate being absent for two or more days may arrange to get assignments from their teachers at school or via e-mail. Faculty email addresses may be obtained at our website: www.foxcreekhighschool.org. This policy applies to planned absences, suspensions and school sponsored activities.

STUDENT ATTENDANCE RECOVERY PROGRAM

The STAR program will be held on predetermined Saturday's from 8:00am to 12:00pm. There will be 10 selected Saturday's each throughout the school year for students to take advantage of the program. Students may recover a maximum of 5 days of attendance. Each Saturday will equal 1 full day of school. Students that are tardy to the STAR program will not be admitted. Students are required to pay \$20 cash or card prior to the beginning of the class or will not be allowed to participate. Student disruptions will be asked to leave immediately and denied credit for attendance for that day. The STAR teacher reserves the right to ask any student to leave the program for any reason. Appeals may be made to the Principal or principal's designee.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Fox Creek High School students will comply with state law, which requires that the Pledge of Allegiance and a Moment of Silence be observed each school day at an established time. Students who do not participate must have written documentation stating the reasons why they are not in compliance with the State law. Students, with the exception of those with disabilities, will be required to stand and remain silent or will be referred to the office for "Not following directions".

DISTRIBUTION OF MEDICATION

If a student needs to take a prescription medication during the school day, the student should bring the medicine along with a form obtained from the physician to the nurse's office. The student will be responsible for reporting to the nurse's office at the specified time to receive his or her medication from a member of the office staff. Medication will be taken in

accordance with the policies of the school nurse. The student should sign the medication log provided by the office staff. Medication forms are available in the front office.

Students may not carry non-prescription medication. Students must leave non-prescription medication in the nurse's office with a parent note. The parent note must include the name of the medication, dates of usage, the name of the student(s) allowed to take this medicine, parent signature and parent contact information.

PHYSICAL PLANT

Students have a responsibility to help keep the Fox Creek High School facilities clean and free of litter. This includes classroom space, bathrooms, hallways, and outdoor areas. When we fail to fulfill this responsibility, it has a negative impact on our neighbors as litter blows around the FCHS grounds. The last several minutes of the school day are used by students and teachers to maintain cleanliness in the classroom.

Any misuse or deliberate damage to FCHS property/equipment will be considered a criminal offense; and students will be required to pay for the damage. In extreme cases, law enforcement will be contacted.

TRANSPORTATION

STUDENT PARKING

Students with valid parking permits are allowed to park in designated spaces while attending school or school-related events. Parking permits cost \$25 per space annually, and students can apply for a permit through the school office. Families are encouraged to carpool whenever possible. Students in violation of our parking policy may have their parking permit revoked.

Lost parking passes may be replaced for \$10.00. Students not returning their parking pass at the end of school will be billed \$10.00 and their report cards will be held until payment is made.

The following rules govern parking:

- All vehicles must be registered and have a valid parking permit in their front window.
- The driver must have and present upon request a valid driver's license.
- Student parking is restricted to the student parking lots. The cost is \$25.00 per decal.
- The driver will observe all traffic arrows and barriers.
- There should be no loitering in cars or parking lots.
- Car should be locked at all times.
- Driving privileges may be denied and towing (at owner's expense) used to enforce regulations if necessary.
- Speeding in school parking lots will result in disciplinary action as described in the Pupil Discipline Code.
- Fox Creek is not responsible for vehicles and items stored in vehicles.
- A student will not be permitted to purchase a parking pass until they are able to provide a valid driver's license and tag number for the vehicle they will be driving to school.
- All vehicles are subject to search and seizure laws while on school grounds.

VISITOR PARKING

Visitors to the school should park in the designated visitor spaces in the front parking lot of the school and should check in at the front office before going to any other school facilities. All vehicles are subject to search and seizure laws while on school grounds.

BOOKS

All students are expected to be responsible for their textbooks and personal belongings. Books should not be left in classrooms. If a student loses a book, his or her report card will be held and payment must be made before another book will be issued. Once the payment is made, the student will take the receipt and show it to the teacher. The subject teacher will request another book for the student. Students are responsible for the care and security of textbooks issued to them. Instructors will periodically check student textbooks for damage. Students are responsible for any lost or damaged books. Damaged book prices and lost book prices are set by the SC State Textbook Depository. Lost books will be charged the new textbook rate. Books with major damage will be charged the lost book rate. Books with minor

damage will be charged \$10. Report cards will be held until payment is made. Seniors will not be allowed to participate in graduation activities until all fines are paid.

Students not returning English department paperback novels at the end of the course will be charged full price for the books. Damaged paperback novels will be charged \$10.00. Report cards will be held until payment is made.

TRANSCRIPTS

Active students receive the first transcript free, and are to pay \$7.00 for each additional transcript. Active students should complete a transcript request form and submit it to their guidance counselor. A fee of \$7.00 will be charged for all inactive student requests for transcripts. Inactive students should complete a transcript request form and submit it to the receptionist in the main office. All fees must be paid prior to submitting a transcript request. Transcripts will be mailed directly to the institution/person and address on the transcript request form.

VISITORS

Visitors are welcome to visit Fox Creek High School at any time but must obtain a visitor's pass from the front office to visit a specific area. For reasons of liability, **students are not permitted to bring nor have visitors at school.** Visiting alumni are required to meet with an administrator prior to leaving the main office.

CONTACTING TEACHERS

Faculty appointments should be made through the teacher's email. Appointments should be scheduled Monday through Thursday between 3:10 – 3:40 whenever possible.

Please contact teachers directly to get information, to ask questions, and to express concerns. If this important step is omitted, the administration will direct parents and students to talk to teachers. The Principal is also available for conferences should this format fail.

TEACHER CONFERENCES

To request a teacher conference with the student's mentor and his or her teachers, parents should contact the school secretary in the front office and leave a date or possible dates convenient for the meeting. Once the conference has been scheduled, the office staff will contact the parent. If a conference is needed with an individual teacher, the parent should contact that teacher by email. Teachers will generally be available for conferences Monday through Thursday from 3:15 – 3:45, or by appointment.

FLOWERS DELIVERED AT SCHOOL

The deliveries of flowers, bouquets, balloons etc., are only distributed to students after 3:05 pm.

DISTINCTIVE SCHOOL PROGRAMS

SILVER FOX ACADEMY

The Silver Fox Academy will allow aspiring students to take advantage of 45 college credit hours offered through our outstanding high school. The Silver Fox Academy will challenge the students who want to better prepare themselves for the paths that lie ahead. Students are considered a Silver Fox graduate by completing 12 hours of dual enrollment credit and maintaining a 3.75 GPA.

GOOGLE CHROME ACADEMY

The Google Chrome Academy allows the students to take advantage of a one-to-one technology based learning program. This academy is available to students who have completed Algebra 1 and English 1 prior to the beginning of their 9th grade year. Students are required to maintain a 3.5 GPA to be considered Google Chrome Academy Students.

Requirements to remain in the Google Chrome Academy

Freshmen: Enrollment in English 2 Honors, Geometry Honors or Algebra 2 Honors, World History Honors and an Honors Science Course

Sophomores: Enrollment in English 3 Honors, Algebra 2 Honors or Precalculus Honors, Government/Economics Honors, and an Honors Science Course

Juniors: Enrollment in 12 Hours of College Credit Courses or Enrolled in all honors classes and one year ahead in English and Math.

Seniors: Enrolled in 2 college level courses.

RED FOX ACADEMY

Students in the Red Fox Academy must complete the 24 required units for their South Carolina High School diploma. As a part of their required units, students must take at least **FOUR** courses within a CATE (Career and Technology Education) major program of study. Students are also required to maintain a 3.0 GPA.

ADVISORY SYSTEM

Every student at FCHS is in a homeroom advisory group with a faculty member. This group meets weekly during homeroom to discuss announcements and address issues such as registration, citizenship and other relevant information. Students change advisory groups annually, to promote academic, social, and extracurricular growth and diversity. Advisors not only monitor academic progress, but may also facilitate teacher-parent conferences as needed.

COLLEGE COUNSELING

Fox Creek High School will provide a comprehensive college-counseling program. Please see the web site for complete details. In the junior year, our school counselor will meet with students and parents to begin the college search plan. During the senior year, the counselor works with students on their college applications, essays, letters of recommendation, scholarship applications, and college decisions.

PTCA (PARENT-TEACHER-COMMUNITY ASSOCIATION)

PTCA is the Parent, Teacher Community Association of Fox Creek High School. Though you may not always be aware of the PTCA's hand in the day-to-day activities of FCHS, you will most certainly have been touched by that hand in some way.

The PTCA will coordinate the Academic Support Fund for teachers to request supplies that might not be available under the FCHS budget. Examples might include, journals for teachers, supplies and equipment for the PE program, maps, and a camera for the yearbook staff, to name just a few. Of course, fundraisers are a part of this responsibility.

The PTCA will continue to look for ways to enhance the high school experience for our students and faculty. Please join, be active and supportive, and share new ideas. PTCA meetings will be held quarterly and will showcase FCHS classes or organizations.

ACADEMIC COACHING

Fox Creek offers support services to students who are state identified. The level of support is dependent on the student's IEP or Section 504 Plan. For more information, contact the Special Education Coordinator at Fox Creek High School, or the school guidance counselor.

ACADEMIC HONESTY

The Academic Honesty policy seeks to respect the academic work of others and extends to all subjects, media, and authors. Any student who violates any aspect of academic honesty is subject to disciplinary action. Examples of such violations are, but are not limited to:

Cheating---The use of unauthorized sources for academic work

- Attempting to use or using unauthorized materials on a test or assignment
- Copying from another student (not limited to a testing situation; copying includes homework and class work)
- Giving or receiving unauthorized aid (this includes asking for or giving information pertaining to quizzes or tests before or after they have been taken)

Plagiarism---Presenting the words or ideas of another as one's own work

- Using information not considered common knowledge without citation
- Submitting the work of another as your own, in part or entirety
- Copying the words or ideas of another without giving proper credit to the source

Note: Plagiarism is not always intentional; accidental plagiarism shall also be considered a violation of the Academic Honesty policy. Not knowing how to cite sources is not a reasonable defense for plagiarism.

Falsification---Oral or verbal statement of untruth

- Creating data
- Falsifying reasons for absence
- Placing your name on someone else's work
- Submitting work (in its entirety or in part) that was previously submitted for another class without prior approval of both teachers

Consequences: Students will receive a zero ***OR*** get a discipline referral at the discretion of the teacher.

HIGH SCHOOL DIPLOMA

To receive a diploma from Fox Creek High School, a student must earn a minimum of **24** credits to include:

<u>AREA</u>	<u>UNITS REQUIRED</u>
English	4
Mathematics	4
Science	3
U.S. History	1
Economics	.5
American Government	.5
World Cultures	1
Physical Education/ JROTC/Comprehensive Health	1
Computer/Technology Applications	1
Electives Units	7
Foreign Language/Career & Technology Education (Vocational) Course	1*

*Two units of the same Foreign Language are not required for a diploma; however, two units are required for most colleges.

CLASS RANKS

The individual's grade and the difficulty of a class determine class rank. Honors courses and Advanced Placement courses will be weighted more than other courses in the school's curriculum. The valedictorian and the salutatorian will be named at the end of the first semester of school. Graduating juniors do not qualify for consideration as valedictorian or salutatorian. A 10 pt. grading policy has been adopted by the State of South Carolina. Details will follow regarding quality points.

STUDENT COURSE ENROLLMENT

Students are required to take 7 consecutive classes each year in grades 9-11 while enrolled at Fox Creek High School. Senior schedules may allow the student to arrive late or leave early depending on the availability of the needed classes. Late arrival and early dismissal are the only times a senior student may leave campus.

GUIDANCE SERVICES

Guidance services are available to every student at Fox Creek High School. Students may schedule appointments by making arrangements with their guidance counselor.

Parents/guardians are also welcome to consult with their student's guidance counselor. Parent conferences are often helpful when a student is experiencing academic or personal problems, or when a student is in the process of setting goals for the future.

Students are urged to see their counselor whenever an academic or personal problem arises. Information given to guidance counselors is strictly confidential unless a student's safety is an issue.

Services offered by the Guidance Department include:

1. Academic advising, including course selection and scheduling.
2. Individual counseling regarding personal problems or concerns.
3. Group counseling focusing on issues of concern to teens.
4. Information about colleges, universities and technical schools.
5. Assistance with substance abuse issues.
6. Information about careers.
7. Information about academic and career testing.
8. Information about financial aid and scholarships
9. Information about grades, report cards and transcripts.
10. Career planning and development of a career folder.

Any student who has either attended or graduated from Fox Creek High School is welcome to use guidance services. A visitor's pass must be obtained in the main office.

CLUBS & ACTIVITIES

Providing students with rewarding extracurricular activities is important to us at Fox Creek High School. We offer a wide range of academic, social, athletic and service activities to meet our students' needs and interests.

STUDENT CLUBS

Clubs at Fox Creek vary a great deal in terms of the time commitment for the students, allowing most students to find some activity that fits their schedule. Club meetings are held before school or after school. While the clubs may vary slightly from year to year to suit the interests of our students and faculty, below is a list of clubs currently offered:

- Art Club
- Fellowship of Christian Athletics
- Spanish National Honor Society
- Math Team
- Spanish Club
- Yearbook
- Poetry Out Loud
- Student Council
- National Honor Society
- Beta Club
- Tri-M Music Honor Society
- Interact Club
- Thespian Society
- Chess Club
- Sign Language Club

ATHLETIC ACTIVITIES

Fox Creek High School offers a great number of sports. Tryouts are open to students of all grade levels. Sports currently offered at Fox Creek include:

- Football boys - fall
- Volleyball girls - fall
- Tennis girls - fall
- Cheerleading - fall, winter
- Competitive Cheer - Fall
- Swimming Co-ed - Fall
- Basketball boys and girls winter
- Lacrosse Boys - spring
- Soccer Boys & Girls - spring
- Softball girls - spring
- Baseball boys - spring
- Golf girls - fall
- Golf boys - spring
- Cross Country Co-ed – Fall

Fox Creek High School is a member of the South Carolina High School Athletic Association. In order for students to participate in any athletic activities at Fox Creek, students must submit physical forms and meet eligibility requirements.

Eligibility for participation in athletic activities:

Please refer to www.schsl.org

THE ATHLETIC BOOSTER CLUB

The Athletic Booster Club is a parent-sponsored group that supports the Fox Creek High School Athletics program. Support is provided to the athletic teams through fees collected from participating families and fund-raising activities. The Athletic Booster Club also seeks to promote awareness of all sports teams and to encourage attendance at the many sporting events held throughout the year. Awards Nights are held to recognize individual and team accomplishments and are coordinated by various committees of the Athletic Booster Club.

Athletic Booster Club meetings are held on a monthly basis and are open to all members of the FCHS community.

PUPIL DISCIPLINE CODE

The Fox Creek Family Partnership

At Fox Creek High School, we have set high standards for our students. In order to graduate high achieving citizens of the world, we have designed a challenging, rigorous curriculum, but we also seek to create a welcoming learning community. The creation can only be accomplished with the responsible participation of our students, parents, faculty and administration.

We have developed guidelines to clarify our expectations for our students:

- Students will be focused on their academic work during school hours.
- Students will be civil and kind to each other and to the staff.
- Students will dress appropriately. Dress should not be disruptive, obscene, or offensive.
- Students will be on time to class and attend class regularly.
- Students will accept responsibility for helping to maintain our facilities.
- Students will not engage in inappropriate displays of affection.

Most students are excellent examples of good citizens. They are rarely absent or tardy, recognize the importance of learning, enjoy the challenges of increased responsibility, form healthy relationships with staff and other students, participate in school activities of their choice, and in general, meet the demands of growing up and getting an education in a most satisfactory manner.

However, a few students seem unable or unwilling to accept responsibility for their own behavior. Some seem determined to avoid any serious effort to gain an education or to respect common rules of behavior. Worse still, they sometimes make it difficult for serious students to go about the important business of learning.

This Pupil Discipline Code identifies unacceptable pupil behavior at Fox Creek High School and its sponsored functions. Pupils who commit the infractions listed in this Code will be disciplined as indicated.

Every student and employee has access to Fox Creek High School's Pupil Discipline Code. It is posted on our school's website and will be provided to anyone upon request.

Authority of the Board of Directors

The Board of Directors may authorize or order the expulsion, suspension, or transfer of any pupil for the commission of any crime, gross immorality, gross misbehavior, persistent disobedience, or for violation of written rules and regulations established by the Board of Directors, State Board of Education or when the presence of the pupil is detrimental to the best interest of the school.

When a student commits an offense that is also a violation of the South Carolina Code of Laws, the appropriate law enforcement authorities may be notified.

59-63-210; 59-63-240 Code of Laws of S.C., 1976

EXPLANATION TO THE FOX CREEK FAMILY

Even though the Pupil Discipline Code (PDC) attempts to be comprehensive, the PDC cannot cover every possible student misbehavior. Administrators are given the authority by the Board of Directors to deal with behaviors not covered by the PDC. When these behaviors occur it is within the authority of the administration to prescribe the consequence most closely related to the offense. This is done by assigning the closest possible infraction to the one committed. Offenses in the PDC are cumulative and consequences become increasingly more substantive.

PARENT/GUARDIAN RESPONSIBILITY

Although Fox Creek High School and the Board of Directors have established the Pupil Discipline Code in an attempt to help your child succeed academically and socially, Fox Creek High School is not responsible for teaching discipline

standards to students. It is the responsibility of parents/guardians to ensure that their child or children exhibit acceptable behavior.

DECISION PROCESS

Decisions on discipline infractions are made by the administrators of the building based on discipline precedents. If an unusual situation occurs, the matter will be referred to the Principal. The Principal's decision is final. Only expulsion recommendations will be reviewed by the Board Hearing Officer and potentially the Board of Directors. If a student is referred to an administrator for a behavioral infraction and the student receives a recommendation for expulsion, the parent/guardian will be notified in writing.

EXPLANATION OF IMPORTANT TERMS

Infraction: A violation of school rules occurring on any school property, or while attending any day or night function or activity under the jurisdiction of the school. Misbehavior related to South Carolina High School League sanctioned events and any other school extracurricular activity, whether on or off campus, is subject to the Pupil Discipline Code.

Detention: Students will be assigned detention for a variety of infractions. Students will be assigned a 30-minute detention or an hour-long detention. Students will be notified at least 24 hours in advance of their assigned detention date. Students who are in school and fail to attend their assigned detention will be assigned a day of OSS in its place.

In-School Suspension: The school administrator will assign students to In-School Suspension as indicated in the Pupil Discipline Code. The student may not attend regular classes, but rather will be assigned to In-School Suspension for the entire duration of the consequence.

RULES FOR IN-SCHOOL SUSPENSION

The In-School Suspension Instructor will read the following rules out loud at the beginning of class.

- 1) No talking. Total silence must be observed at all times.
- 2) Students will be taken for a restroom break at 10:00 am and 2:00 pm.
- 3) All assignments must be completed before the end of the day.
- 4) Students will eat lunch together in the ISS room. They will be allowed time to purchase food in the commons and then return to the ISS room.
- 5) Any misbehavior while serving in-school suspension will result in 2 days Out Of School Suspension for deliberate refusal to follow directions.

* Students may only receive ISS 5 times per year depending on the infraction. All subsequent offenses that would normally result in ISS will result in an equal number of OSS days.

If any of these rules are broken, the student will be removed from ISS and their parent/guardian will be called to pick them up. The student will be charged with "Deliberate refusal to follow a request by school personnel or agents". The student will then have Out-of-School suspension the remainder of the day and the following day.

Out-of-School Suspension: Suspension from school means that the student may not attend classes or any other school function or enter school grounds except for a pre-arranged conference with a school administrator. When a student is suspended from a class or school, the administrator shall notify, in writing, the parent or legal guardian. A student receiving more than 10 days out-of-school suspension may be recommended for expulsion.

Board Expulsion Hearing: The Board of Directors of Fox Creek High School has a designated Board Hearing Officer whom holds Board Expulsion hearings for students that have been recommended by the school administration for expulsion.

Expulsion: The Board Hearing Officer may authorize or order the expulsion of any student for a commission of any crime, gross immorality, gross misbehavior, persistent disobedience, or for violation of written rules and promulgated regulations established by the Board of Directors, or the State Board of Education. Expulsion means the loss of privilege to attend classes or other school functions for the remainder of the school year. Every expelled student has the right to petition for readmission for the succeeding school year, unless permanently expelled as an incorrigible student. A student previously expelled and facing an expulsion hearing for the second year in a row will be denied attendance in the regular school program and may be recommended for permanent expulsion.

Transfers: A student transferring in from an alternative school setting will only be allowed admission if the student has completed his assigned time in alternative school. Students expelled from other school districts will not be permitted admission to Fox Creek High School. Students with a history of behavioral problems or coming from an alternative school setting may be required to sign a behavior contract.

Law Enforcement: School administrators may contact law enforcement authorities immediately upon notice that a person is engaging or has engaged in activities on school property or at a school sanctioned event or sponsored activity which may result or results in injury or serious threat of injury to the person or to another person or his/her property.

Criminal Conduct: A student charged with criminal conduct or returning from incarceration in the penal system may be denied readmission to school and/or may be required to sign a behavior contract.

Counseling: Counseling may be provided for students who violate a discipline code offense. It will be determined by the principal, his/her designee or upon request by parent(s)/guardian(s).

ENFORCEMENT PROCEDURES OF THE PUPIL DISCIPLINE CODE

- A staff member observing any violation of the Pupil Discipline Code shall take immediate action to rectify the student's misconduct.
- If, in the opinion of the staff member, certain misconduct is not immediately rectifiable, the student should be referred to the appropriate administrator for action as specified in the Pupil Discipline Code.
- The administrator should confer with the student and, if necessary, effect the appropriate disciplinary action.
- A complete record of the procedures will be maintained.
- If warranted, the student will be removed immediately from the school environment. A parent/guardian will be notified as soon as possible.
- If warranted, appropriate law enforcement will be notified as soon as possible.
- Established due process procedures shall be followed.

EXTENUATING, MITIGATING OR AGGRAVATING CIRCUMSTANCES

The Board gives the Principal or his/her designee the authority to consider extenuating, mitigating or aggravating circumstances that may exist in a particular case of misconduct. The Principal or his/her designee should consider such circumstances in determining the most appropriate sanction.

PROCEDURES FOR SUSPENSION/EXPULSION OF REGULAR EDUCATION STUDENTS

Investigation and action taken by administration

If after an administrator or his/her designee investigates a report of student misbehavior, and he/she decides to recommend expulsion, the administrator should suspend the student and notify the student's parent/guardian of his/her

right to meet with the administrator. If after meeting with the parent/guardian the administrator still intends to recommend expulsion, the matter will be referred directly to the school hearing officer.

Notice of expulsion recommendation

By the end of the third school day following receipt of an expulsion recommendation, the hearing officer will notify the student and his/her parent/guardian, in writing, of the following:

- the rule(s) infraction alleged to have occurred;
- the right of the student to review his/her records, including the investigative documents and any other evidence the administration intends to present at the expulsion hearing;
- the right of the student to a hearing on the evidence;
- the time and place of the hearing, which must be held within ten (10) days of the date of written notification of the expulsion recommendation (unless the parent/legal guardian or his/her representative agree otherwise); and
- the procedure to be followed at the hearing, including the right to be represented by counsel.

A response form will be enclosed with the notice on which the parent/legal guardian is asked to advise the hearing officer whether he/she intends to appear, whether he/she will be represented by legal counsel, and whether he/she wishes to waive an evidentiary hearing and merely address the hearing officer. If the response form is not signed and returned to the hearing officer within 48 hours of the scheduled date of the hearing, the hearing may proceed as scheduled whether or not the student, the parent/legal guardian or the student's representative is present, or the hearing may be postponed.

Hearing procedure

The administrator, the administrator's representative, the student, the parent/guardian and/or the student's representative may be present at the hearing. If the school hearing officer and the parent/guardian agree, the student may be dismissed during portions of the hearing. The administrator and the student or their representatives will be allowed to present witnesses or witnesses' statements, and, within the discretion of the school hearing officer cross-examine the other party's witnesses. The school hearing officer may ask the witnesses questions. The parent/guardian and/or the student's representative will be given an opportunity to express their views on the case. A tape recording of the testimony and/or written minutes summarizing the hearing will be kept on file by the school hearing officer.

Action following the hearing

Within 10 school days of the hearing, the school hearing officer will decide whether the student committed the alleged rule(s) violation or misconduct, based upon the evidence presented at the hearing, and the appropriate punishment. If the school hearing determines that grounds for expulsion exist, he/she may expel the student for the remainder of the current year, permanently expel, or give punishment other than expulsion.

The school hearing officer will report his/her decision in writing to the school administration and the parent/guardian. If the school hearing officer determines that grounds for expulsion do not exist, all absences resulting from the suspension will be excused and the student's record cleared. The student will be allowed to make up all missed work.

Appeals

The decision of the school hearing officer may be appealed by either the student or the administration to the Principal, if written notice of appeal is made to the Principal within 5 school days of notification of the school hearing officer's decision. An appeal will normally be limited to the established record, which includes the tape and/or minutes of the hearing, as well as any documentary evidence presented by either party. The record will also contain the school hearing officer's decision letter and the appealing party's written notice of intent to appeal. The Principal may uphold, reverse, or alter the expulsion decision of the school hearing officer.

The decision of the Principal may further be appealed by either the student or the administration to the Fox Creek High School Board of Directors, if written notice of appeal is made to the board within 5 school days of notification of the

Principal's decision. The board can decide to hear or not hear the appeal. If the board decides not to hear the appeal, the decision by the Principal will become the final decision on the matter. If the board agrees to hear the appeal, the appeal will normally be limited to the established record, which includes the tape and/or minutes of the hearing in front of the hearing officer, the hearing officer's decision letter, the appealing party's written notice of intent to appeal, the Principal's decision letter, and the appealing party's written notice of intent to appeal to the board.

If written notification of appeal is received within 15 days of the next scheduled board meeting, the board shall conduct the expulsion appeal at that meeting. If written notification of appeal is received less than 15 days prior to the next regularly scheduled board meeting, the board may hear the appeal at a special called board meeting to be held no later than 15 days after the regularly scheduled board meeting. Normally, the board will not grant a personal appearance to either party in an appeal, unless there are extenuating circumstances and the board, in its discretion, determines to grant such an appearance. The expulsion appeal will be held at a time and place designated by the board and the board will render a decision within seven (7) days of the hearing.

The board may uphold, reverse or alter the expulsion decision of the Principal or school hearing officer. If the recommendation for expulsion is reversed on appeal, all absences resulting from the suspension will be excused and the student's record cleared. The student will be allowed to make up all missed work.

Petitions for readmission

Students who have been expelled for the remainder of the current school year may make a written request to the school Principal or his/her designee for readmission for the subsequent school year. This request must be made at least 30 calendar days before the beginning of the school year or the second semester, as the case may be. The request must state, in detail, the reasons why the student should be allowed to return to school.

If the school Principal or his/her designee approves a return to school, administrative action will be taken to reinstate the student. All students returning from expulsion will be placed on probation for one year, a condition of which will be that the student and parent/guardian will participate in the development of a behavior management plan satisfactory to the administration.

If the school Principal or his/her designee denies the student's request, the student may make a written request to the board for readmission and may include a request to appear before the board. If the request is denied by the board, the student may submit another request prior to the following school year.

DISABLED STUDENTS

Disabled students are not exempt from the disciplinary process nor are they entitled to remain in a particular educational program when their conduct substantially impairs the education of other children in the program. The student's disabling condition will be taken into consideration when deciding whether or not a particular form of discipline is to be utilized. Disabled students will be handled through current due process procedures.

PROCEDURES FOR SUSPENSION/EXPULSION OF DISABLED STUDENTS

Students eligible for protections under IDEA and Section 504 are subject to the same disciplinary procedures as their non-disabled peers in accordance with the regulations specified by IDEA and Section 504 of the Rehabilitation Act.

Students eligible for protections under IDEA and Section 504 are entitled to a manifestation hearing before the expulsion process can begin. Students protected under IDEA and Section 504 should not receive suspension from school for more than 10 consecutive or 10 non-consecutive days without holding a meeting to determine how the behavior relates to the students' particular needs. If it is determined that the inappropriate behavior is not the result of the students' disability then the expulsion process is permitted to move forward.

CLASS I

Class I infractions require a Board expulsion hearing, suspension until time of the hearing, notification of parent/guardian and, if necessary, notification of law enforcement.

Infraction 1

Student commits criminal conduct that may result in violence to himself or herself or to another's person or which pose a direct and serious threat to the safety of themselves or others in the school.

Infraction 2

Possessions, uses, or transfer of anything deemed as a weapon.

Infraction 3

Making or participating in the making of a bomb threat.

Infraction 4

Sale, attempted sale, distribution of drugs, controlled substances, possession of drugs or drug paraphernalia.

* It shall be a Class I felony for any person to possess or carry, whether openly or concealed, any gun, rifle, pistol, or other firearm of any kind, or any dynamite cartridge, bomb, grenade, mine, or powerful explosive on school property. State law mandates that student violators of this law be suspended for a full 365-day term, regardless of the time of year the offense occurs. Also, all violators will be prosecuted.

* It shall be a Class I misdemeanor for any person to possess or carry, whether openly or concealed, any BB gun, stun gun, air pistol, Bowie knife, dirk dagger, slingshot, leaded cane, switch knife, blackjack, metallic knuckles, razors, and razor blades on school property.

CLASS II

Class II infractions require a 5 day out-of-school suspension, possible Board expulsion hearing as determined by the Principal, and, if necessary, notification of law enforcement.

Infraction 5

Use or Under the influence of alcohol, drugs, or controlled substances.

Infraction 6

Unprovoked fighting (Student(s) attack another student without provocation) and/or lynching (2 or more students fight 1 student).

Infraction 7

Threatening or act of physical abuse to school personnel or agents (volunteers, chaperones, etc.)

Infraction 8

Arson.

Infraction 9

Igniting or possession of fireworks on school property. This includes setting off "stink-bombs" or any other chemical that would disrupt the daily operations of the school.

Infraction 10

Setting off false fire alarm.

Infraction 11

Use, transfer, or possession of dangerous weapons, or other items capable of causing bodily harm.

Infraction 12

Inappropriate sexual behavior, sex, molestation, or the touching of areas off limits to an individual.

CLASS III

Class III infractions may require a Board expulsion hearing with a recommendation for expulsion. A student violating an offense in Class III more than the listed number of times will be given suspension until time of placement or hearing, notification of parent/guardian and, if necessary, notification of law enforcement. A five (5) day out-of-school suspension can also be administered for extenuating circumstances. Three individual referrals of Class III infractions may result in a recommendation for change of placement or a Board expulsion hearing.

First Consequence:

Three (3) Days Out-of-School Suspension (OSS)

Parent/Guardian conference required for reinstatement

Second Consequence:

Five (5) Days Out-of-School Suspension (OSS)

Possible Board Expulsion Hearing

Infraction 13

Language or behavior which demeans, insults, incites, or is inflammatory to others based on ethnic or cultural differences.

Infraction 14

Obscene or profane language, gestures, or printed material(s) toward school personnel or agents.

Infraction 15

Major vandalism of more than one hundred dollars (\$100). Restitution of property and damages by parent and/or student is required in addition to other disciplinary consequences.

Infraction 16

Major theft, sale, or possession of stolen property of more than one hundred dollars (\$100). Restitution of property and damages is required in addition to other disciplinary penalties.

Infraction 17

Student altering computer setups such as passwords, firewalls, etc. Entering chatrooms or using personal/school-issued emails without permission. Viewing inappropriate, pornographic or hate related websites as determined by the administrator. Acceptable use policy form must be on file with the Principal or the Principal's designee.

Infraction 18

Fighting by willing participants. (A willing participant is one who does not seek intervention by a school staff member prior to a physical fight.)

Infraction 19

Inappropriate use of social media.

CLASS IV

Class IV infractions may result in a possible Board expulsion hearing with a recommendation for expulsion. A student violating an offense in Class IV more than the listed number of times will be given suspension until time of placement or hearing, notification of parent/guardian and, if necessary, notification of law enforcement. A five (5) day out-of-school suspension can also be administered for extenuating circumstances. Three individual referrals of Class IV infractions may result in a recommendation for change of placement or a Board expulsion hearing.

First Consequence:

Two (2) Days Out-of-School Suspension (OSS)

Parent/Guardian conference required for reinstatement

Second Consequence:

Three (3) Days Out-of-School Suspension (OSS)

Possible Board Expulsion Hearing

Infraction 20

Deliberate refusal to follow a request by school personnel or agents.

Infraction 21

Possession of pornographic materials.

Infraction 22

Trespassing by a suspended student.

Infraction 23

Threatening, intimidating, bullying, taunting, verbal abuse of another student, inciting a fight or disturbance.

CLASS V

Class V infractions may result in a possible Board expulsion hearing with a recommendation for expulsion. A student violating an offense in Class V more than the listed number of times will be given suspension until time of placement or hearing, notification of parent/guardian and, if necessary, notification of law enforcement. A five (5) day out-of-school suspension can also be administered for extenuating circumstances. Four individual referrals of Class V infractions may result in a recommendation for change of placement or a Board expulsion hearing.

First Consequence:

One (1) Day Out-of-School Suspension (OSS)

Parent/Guardian conference required for reinstatement

Second Consequence:

Two (2) Days Out-of-School Suspension (OSS)

Third Consequence:

Three (3) Days Out-of-School Suspension (OSS)

Possible Board Expulsion Hearing

Infraction 24

Disrespect to school personnel or agents.

Infraction 25

Failure to attend Detention or In-School Suspension

Infraction 26

Minor vandalism of less than one hundred dollars (\$100). Restitution of property and damages by parent and/or student is required in addition to other disciplinary consequences.

Infraction 27

Minor theft, sale, or possession of stolen property of less than one hundred dollars (\$100). Restitution of property and damages is required in addition to other disciplinary penalties.

Infraction 28

Disturbing or interfering with any standardized testing.

Infraction 29

Possession or use of an electronic cigarette, vapes, or etc.

CLASS VI

Class VI infractions may result in a possible Board expulsion hearing with a recommendation for expulsion. A student violating an offense in Class VI more than the listed number of times will be given suspension until time of placement or hearing, notification of parent/guardian and, if necessary, notification of law enforcement. A five (5) day out-of-school suspension can also be administered for extenuating circumstances. Six individual referrals of Class VI infractions may result in a recommendation for change of placement or a Board expulsion hearing.

First Consequence:

One (1) day In-School Suspension (ISS)

Parent/Guardian conference required for reinstatement

Second Consequence:

Two (2) days In-School Suspension (ISS)

Parent/Guardian conference required for reinstatement

Third Consequence:

One (1) day Out-of-School Suspension (OSS)

Fourth Consequence:

Two (2) days Out-of-School Suspension (OSS)

Fifth Consequence:

Three (3) Days Out-of-School Suspension (OSS)

Sixth Consequence:

Five (5) Days Out-of-School Suspension (OSS)

Possible Board Expulsion Hearing

Infraction 30

Forgery, falsifying information, or lying to school personnel.

Infraction 31

Leaving school grounds without permission (once a student arrives on campus, unless receiving permission from the Principal or Principal's designee, the student is expected to remain on the campus).

Infraction 32

Failure to attend class (failure to report to class/school activity after being on school grounds).

Infraction 33

Tobacco/Smoking or possession of smoking materials (items will be confiscated by the principal or principal's designee and returned to a parent/guardian).

Infraction 34

Endangering the safety of self or others in shops, labs, classrooms, etc.

Infraction 35

Cheating on major assignments, including the giving or accepting assistance.

Infraction 36

Obscene or profane language and/or gestures, inappropriate language or printed materials to other students.

Infraction 37

Student in unauthorized areas (areas closed to students by prior verbal or written notice, or in areas of the building that the principal or principal's designee deem are inappropriate).

Infraction 38

Student leaving class without written permission from a faculty or staff member.

Infraction 39

Gambling

Infraction 40

Running or horse playing in classrooms, in school, or on school grounds.

Infraction 41

Using a school issued or assigned device to look up inappropriate material.

CLASS VII

Class VII infractions may result in a possible Board expulsion hearing with a recommendation for expulsion. A student violating an offense in Class VII more than the listed number of times will be given suspension until time of placement or hearing, notification of parent/guardian and, if necessary, notification of law enforcement. A five (5) day out-of-school suspension can also be administered for extenuating circumstances. Seven individual referrals of Class VII infractions may result in a recommendation for change of placement or a Board expulsion hearing.

First Consequence:

30 Minute Detention After School

Second Consequence:

1 Hour Detention After School

Third Consequence:

One (1) day In-School Suspension (ISS)

Fourth Consequence:

Two (2) day In-School Suspension (ISS)

Fifth Consequence:

One (1) day Out-of-School Suspension (OSS)

Sixth Consequence:

Two (2) days Out-of-School Suspension (OSS)

Possible Board Expulsion Hearing

Seventh Consequence:

Three (3) days Out-of-School Suspension (OSS)

Possible Board Expulsion Hearing

Infraction 42

Disturbing or interfering with any school function or activity.

Infraction 43

Failure to follow classroom directions or instructions.

The Principal and faculty will develop a written set of expectations for classroom management to include alternatives to be used by teacher/staff prior to an office referral.

Infraction 44

Student inappropriately displaying affection as determined by the Principal or designee.

Infraction 45

Cell phones, cameras, ear-buds/headphones and personal digital assistants are NOT to be on display, visible, or used without the administration or faculties' permission between the time students enter the building until the end of the school day.

Electronic items lost at school will not be investigated by the school administration.

Infraction 46

Activity/School bus disruption or not following the instruction(s) of the driver or designee.

Infraction 47

Dress Code Violation, Including Wearing Hats in the Building

The Principal or designee determines whether a student has violated the dress code. A student in violation of the policy will remain in ISS until more appropriate apparel is brought to the school by the parent or legal guardian.

CLASS VIII

Class VIII infractions may result in a possible Board expulsion hearing with a recommendation for expulsion. A student violating an offense in Class VIII more than the listed number of times will be given suspension until time of placement or hearing, notification of parent/guardian and, if necessary, notification of law enforcement. A five (5) day out-of-school suspension can also be administered for extenuating circumstances. Nine individual referrals of Class VIII infractions may result in a recommendation for change of placement or a Board expulsion hearing.

First Consequence:

Warning

Second Consequence:

Parent/Guardian Contacted

Third Consequence:

30 Minute Detention After School

Fourth Consequence:

One (1) Hour Detention After School

Fifth Consequence:

One (1) day In-School Suspension (ISS)

Sixth Consequence:

Two (2) days In-School Suspension (ISS)

Seventh Consequence:

One (1) day Out-of-School Suspension (OSS)

Eighth Consequence:

Two (2) days Out-of-School Suspension (OSS)

Possible Board Expulsion Hearing

Ninth Consequence:

Three (3) days Out-of-School Suspension (OSS)

Possible Board Expulsion Hearing

Infraction 48

Tardiness to school

Acceptable Excuses for Tardiness:

1. A signed note from medical, court, law enforcement, or other authority indication the reason for the pupil's tardiness.
2. Accidents that can be documented by the principal, including any police report or witness, if available.
3. Malfunctioning automobiles directly causing the tardiness with documentation to principal's satisfaction; any frequent use of this excuse for tardiness might result in the student being advised to secure more dependable transportation.

Unacceptable Excuses for Tardiness:

1. Oversleeping
2. Arriving late due to dependence on another person (parent, student, or anyone else).
3. Walking to school.
4. Being held up in traffic.
5. Trouble with a vehicle that could have been anticipated and controlled (Example: insufficient gas).

Pupil Operation of a Motor Vehicle

1. Driving a motor vehicle on school property is a privilege granted by the Principal and the Board of Directors. Misuse of a motor vehicle on school property or at a school sponsored event as judged by the Principal or administrator, in any manner, may result in the withdrawal of this privilege. All students driving vehicles to school are required to display a current parking permit each day that he/she is in attendance and parking on campus.
2. Students must park only in the area designated for student parking and display a current parking permit. Students are not penalized during the first five (5) days of school for not having a permit. After the first five (5) days, consequences will be imposed.

Penalties will be imposed for the following:

CLASS IX - A

First Infraction

Loss of driving privilege for one day.

Second Infraction

Loss of driving privilege for one week.

Third Infraction

Loss of driving privilege for one month.

Fourth Infraction

Loss of driving privilege for the remainder of the semester.

Fifth Infraction

Loss of driving privilege for the remainder of the school year.

- A. Reckless and unsafe operation of motor vehicle on school grounds as judged by the Principal or Principal's designee. (Includes students riding in beds of trucks.)
- B. Speeding on school grounds as judged by the Principal or Principal's designee

Infraction 48

Major Driving Infraction

CLASS IX - B**First Infraction**

Loss of driving privilege for one day.

Second Infraction

Loss of driving privilege for one week.

Third Infraction

Loss of driving privilege for one month.

Fourth Infraction

Loss of driving privilege for the remainder of the semester.

Fifth Infraction

Loss of driving privilege for the remainder of the school year.

- A. Failure to properly display current parking permit after the first five (5) days of school.
- B. Parking violations

Infraction 49

Driving/Parking Infraction

1. If, after loss of driving privilege, a student still violates driving regulations, he/she will be suspended from school and driving privileges may be revoked for the remainder of the school year.
2. If a student parks on campus without a current permit after the first five (5) days of school, the vehicle may be towed away at the owner's expense.
3. Students are required to park and leave their vehicles when they arrive in the morning. They are not to return without permission from the Principal or Principal's designee for the day. All parking areas are off limits except during arrival and departure.
4. The school must be called prior to driving any vehicle, which does not display a sticker. Temporary transportation situations should not occur more than twice a year for a student, and/or for any longer than a three (3) day period at any time.

Note: Loss of privilege applies to both the driver and the vehicle.